



# The High Commission of St. Kitts and Nevis

## ST. KITTS AND NEVIS SUPPLEMENTARY INSTRUCTIONS FOR APPLICANTS

- (1) Please read the following instructions carefully **before** completing the Passport Application.
- (2) The completed Passport Application form must be accompanied by:
  - a) The most recent Passport issued
  - b) All the required **Original** documents
  - c) A certified cheque or money order in the amount of **CAD\$186.00** (includes processing fee) made payable to the **Consulate General of St Kitts and Nevis. NO PERSONAL CHEQUES PLEASE. Cash** should not be sent in the mail.
  - d) Two (2) Photographs (Automatic Machine Photos not Accepted)
- (3) Registration of passports and accompanying documents is strongly advised.
- (4) Please comply strictly with the instructions entitled "Signing the form and photographs."
- (5) The recommender does not necessarily have to be a citizen of St. Kitts and Nevis.
- (6) Your **signature** is **required** at the top of **Page 2** and at **Section 8**.
- (7) Please include a prepaid self-addressed Canada Post or other Courier envelope if you are unable to collect the Renewed Passport from the Consulate General of St. Kitts and Nevis office.
- (8) Please include a telephone number where you can be reached between 9:00 a.m. and 5:00 p.m., Monday to Friday is required in the section entitled "Supplementary Information."
- (9) Additional information may be obtained by writing to or calling this Office:

**Consulate General of St. Kitts & Nevis**  
**133 Richmond Street West, Suite 311**  
**Toronto, ON M5H 2L3**

**Tel: 416 368-6707 Fax: 416368-3934**

**Email: [Info@CGStKittsNevis.ca](mailto:Info@CGStKittsNevis.ca)**

**ALLOW 4 TO 6 WEEKS FOR DELIVERY AS PASSPORTS HAVE TO BE SENT TO ST. KITTS AND NEVIS FOR PROCESSING**  
PLEASE READ THE FOLLOWING TERMS AND CONDITIONS BEFORE USING THIS INFORMATION. BY USING THIS INFORMATION YOU AGREE TO ABIDE BY THE TERMS AND CONDITIONS SET OUT BELOW.

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